

STATE COUNCIL ON MENTAL HEALTH
Behavioral Health Administration
Department of Health, State of Hawaii

LANAKILA HEALTH CENTER
July 8, 2014, 9:00 a.m. – 11:30 a.m.

Members Present: **Brown, Patrick; Calcagno, Sheila; Crum, Louise; Daraban, Charlene; Durant, Mike; Foard, Susan; Koyanagi, M.D., Chad; Park, Benjamin; Simms, Sandra; Vorsino, Psy.D., Marie; Wilcox, APRN, Noelani.**

Members Absent:

Members Excused: **Mansfield, Haaheo; King, Susan; Minami, Theresa; Shiraki, Ph.D., Steve.**

Guests Present:

Staff Present: **Clarke, Judith; Fallin, Lynn; Freitas, Troy; Hiraga-Nuccio, Madeleine; Michels, M.D., Stan; Nazareno, Jocelyn; Pak, Sandra; Tom, Trina; Wise, Tracey.**

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ACTIONS/ CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
1. Call To Order	Mr. Durant, Chair, called the meeting to order at 9:14 a.m. Quorum was established at 9:35 a.m.		M. Durant, Chair	
2. Review and Approval of Minutes	Ms. Simms moved and Mr. Brown seconded the motion to approve the minutes of the June 10, 2014 meeting.	<u>Action:</u> With no objections, the motion carried unanimously.	State Council members	
3. Community Input	<ul style="list-style-type: none">The Maui Service Area Board has scheduled an Insurance Fair for August 27, 2014 at the Cameron Center. The fair is to educate the members of the community on insurance plans on Maui.	For information only.		
4. Permitted Interaction (PI) Group – Public Education Group	<ul style="list-style-type: none">The PI Group recommended Ms. Puanani Burgess to facilitate the second section of the Training/Retreat. Her area of expertise is in team building.The PI Group will review the agenda prior to distribution to the membership.The State Council on Mental Health Training/Retreat will be held August 12-13, 2014.	For information only.		

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	<ul style="list-style-type: none"> Ms. Simms moved to approve the work done on the SCMH Training/Retreat by the Public Education PI Group: <ul style="list-style-type: none"> The location for the training/retreat to be held at the Doubletree Alana Waikiki Hotel Facilitator to be hired: Ms. Puanani Burgess 	<u>Action:</u> Ms. Daraban and Mr. Brown seconded the motion. Motion carried unanimously.		
5. Presentation on the Office of Youth Services Memorandum of Agreement with the Child and Adolescent Mental Health Division (CAMHD).	<ul style="list-style-type: none"> Marie Vorsino, Psy.D. presented information on the Office of Youth Services (OYS) and the Memorandum of Agreement (MOA) with CAMHD. She explained the following: <ul style="list-style-type: none"> The MOA with CAMHD is to fund treatment services for youth who are involved with law enforcement and/or probation that do not meet the eligibility criteria for CAMHD services through the Serious Emotional and Behavioral Disturbance (SEBD) process. The funding amount in the MOA is \$500,000. The criteria to get into the program: <ul style="list-style-type: none"> Youth must have an Access I diagnosis, score an 80 on the Child & Adolescent Functional Assessment System (CAFAS) scale, and meet the eligibility criteria for CAMHD services. The CAMHD Family Court Liaison Branch's (FCLB) Social Workers process the paperwork and provide case management services during treatment for these youth. The FCLB also trains the Court Probation Officers (PO) on Oahu, Kauai and Maui. The Executive Director of OYS and the PO Administrator approve all referrals to the program. Services provided in the program are: Assessment Services (psychosexual assessment; mental health evaluation, and psychiatric evaluation), In Home Services (multi-systemic therapy; functional family therapy; intensive in-home therapy with paraprofessional support; independent living skills with paraprofessional support; medication management; individual, group, and family therapy, and, ancillary services), Out of Home or Residential Services (therapeutic respite home; transitional family home; community-based residential levels I, II & III; and hospital based residential). The program received thirty-one referrals for twenty-eight separate youth on Oahu, Maui and Hawaii Island. Kauai had the lowest 	For information only.		

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	<p>referral rate.</p> <ul style="list-style-type: none"> The program also receives referrals from the Department of Education and through QUEST insurance. <p>Next Steps for Fiscal Year 2015 and Beyond:</p> <ul style="list-style-type: none"> The program received an increase in funding as a result of the passage of HB2490, Relating to Juvenile Justice, of \$1.2 million. This allocation will enable the program to enhance the effectiveness of the Hawaii Youth Correctional Facility, strengthen the PO programs statewide, facilitate and cultivate collaboration among programs, and set up a plan for regular oversight and system review. 			
6. Child and Adolescent Mental Health Division (CAMHD) Report	<p>Dr. Stan Michels discussed the principles of CAMHD's Reorganization Plan. He stated the following:</p> <ul style="list-style-type: none"> Director Linda Rosen signed off on CAMHD's Concept Statement in June 2014. Next step is for the Unions to review the Concept Statement. The goals of the Plan is: <ul style="list-style-type: none"> To convert exempt positions to civil service. To make permanent the change in core identity of CAMHD from a health care plan to a provider of services. To structure CAMHD for clinical leadership and accountability to supervisors within staff's discipline. To ensure compliance and operation's practice with national norms for documentation in the Electronic Health Records (EHR) and other changes aligned with the Affordable Care Act. Reduce the number of geographic branches to further ensure consistency in operations across the system. 	For information only.		
7. Appointment of a Permitted Interaction Group to Elicit Nominees for the SCMH Officers	<p>Chair, Mike Durant, appointed members to a Permitted Interaction Group, to recommend nominees for Council Officers. They are:</p> <ul style="list-style-type: none"> Patrick Brown Louise Crum Sandra Simms 	<p><u>Action:</u> Staff will send an email to the membership requesting nominations for the four (4) officer positions.</p>	Staff	Before the Sept. meeting.

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8. Island Service Area Board Reports	<p><u>Kauai</u> Ms. Calcagno reported that:</p> <ul style="list-style-type: none"> • The Kauai Service Area Board (KSAB) is recruiting new members. A guest, Ms. Kim Cummings, attended the last meeting and is interested in applying for membership. • The Governor recently appointed Mr. Kevin Malapit and Ms. Candace Sandal to interim positions on the KSAB. • Since this was an informational meeting, the group discussed the Assisted Community Treatment Program. <p><u>Maui</u></p> <ul style="list-style-type: none"> • No report <p><u>Oahu</u></p> <ul style="list-style-type: none"> • The Oahu Service Area Board (OSAB) did not have an official meeting because the agenda was not posted on time. • Mr. Brown questioned the appointment of the new KSAB members in light of the statutes which explains the Governor's actions during an election year. • Ms. Clarke explained that she had been working with the Boards and Commissions office for several months to place the KSAB members. • Mr. Brown stated that he will stay on the Council until Ms. Cyndi Dang gets appointed as the OSAB representative. • The OSAB members discussed Mr. Freitas' presentation on the 2014 Community Mental Health Centers' (CMHC) Dashboard. • The CMHC Dashboard is about all the services that the CMHC provides and has some metrics on the services provided. The SAB thought the Council might be interested in having a report in the future. <p><u>Hawaii Island</u></p> <ul style="list-style-type: none"> • The Hawaii Service Area Board (HSAB) is unable to meet due to the schedule of the Hawaii Family Guidance Center Telemedicine Program and the usage of the teleconferencing equipment. • The group is exploring the use of other types of electronic devices that fall within the requirements of the Sunshine Law. • Other options are to move the meetings to another day and time. 	For information only.	S. Calcagno	
		For information only.	P. Brown	
		For information only.	T. Wise	

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9. Discussion on the Differences Between Permitted Interaction Group and Standing Committees	<p>Chair Durant explained the differences between Permitted Interaction Groups (PIGs) and Standing Committees.</p> <ul style="list-style-type: none"> PIGS may consist of <u>only</u> board members and may include an amount of members equal to one less than the board's quorum. Three (3) board meetings will be involved in the process of a PIG. A PIG may be formed in response to any topic that is listed on the agenda. The motion establishing the PIG must define its limited scope and name its members (first board meeting). A PIG need not file an agenda or keep minutes. After the PIG has completed its investigation, the PIG must prepare a final report with any recommendations to the board. The PIG must appear on a board meeting agenda to present the report (second board meeting). Once the report has been delivered to the board, <u>the PIG ceases to exist</u>. Standing PIGS are not allowed. At a subsequent meeting, the board may take action on the PIG's recommendations; the topic must be listed on the agenda. This allows the public to review the minutes containing the PIG report and submit testimony on it, prior to board action (third board meeting). A standing committee may be formed for on-going issues and must follow Sunshine Laws for scheduling and implementing a meeting (similar to board meetings, i.e. agenda, minutes, etc.) 	For information only.		
10. Announcements	<p>Meeting Locations</p> <ul style="list-style-type: none"> September 9, 2014, Kinau Hale Boardroom October 14, 2014, Kalanimoku/Lanakila Health Center November 18, 2014, Kinau Hale Boardroom December 9, 2014, Kinau Hale Boardroom 	For information only.		
11. Adjournment	There being no further business of the State Council on Mental Health, the meeting adjourned at 11:10 a.m.			

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12. Future Agenda Items	Future Agenda Items: <ul style="list-style-type: none"> • Housing and Eviction – Consumers with Mental Illness in Public Housing • Transition from Youth to Adult Mental Health Services • Community Mental Health Centers Dashboard Report • Presentation on the “Help Your Keiki” Website 			
Mail Outs	<ul style="list-style-type: none"> • SCMH July 8, 2014 Agenda and draft SCMH June 10, 2014 Minutes. • SCMH Attendance Log • Office of Youth Services Memorandum of Agreement • CAMHD July 8, 2014 Report • CAMHD Proposed Organizational Chart • Maui Service Area Board on Mental Health and Substance Abuse, Minutes and Agenda, May 5, 2014 • Kauai Service Area Board on Mental Health and Substance Abuse, Minutes and Agenda, May 29, 2014 • Hawaii Advisory Commission on Drug Abuse and Controlled Substances June 24, 2014 Agenda and draft May 27, 2014 Minutes. 			