

STATE COUNCIL ON MENTAL HEALTH (SCMH)
Behavioral Health Administration
Department of Health, State of Hawaii

Kinau Hale Conference Room, 1st Floor
December 10, 2019
9:00 a.m. – 11:30 a.m.

Members Present: **Boyer, Kathryn; Crozier, Charleen; Dang, Cynthia; Lau-James, Eileen; Lino, Timothy; Martinez, Kai; Nagao, Lani; Ries, Richard; Souza, Chiree**

Members Absent: **Knightsbridge, Christopher; Pascual-Kestner, Rusnell**

Members Excused: **Crum, Louise; Jackson, Arwyn; Macias, Alexandra; Matayoshi, Carol; Rocchio, Christopher; Shimabukuro, Scott; Vorsino, Marie**

Guests Present:

Staff Present: **Clarke, Judith; DeAnda, Heide; Hiraga-Nuccio, Madeleine; Nazareno, Jocelyn; Pangburn, Teresa; Saucedo, Janelle; Tom Trina**

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order	2 nd Vice Chair, Timothy Lino, called the meeting to order at 9:08 a.m. Quorum was established at 9:18 a.m.	For information, only.	T. Lino, 2 nd Vice Chair	12/10/19
II. Consideration and Approval of Review Minutes	<ul style="list-style-type: none"> • C. Dang commented that the November 12, 2019 minutes needs to be amended to reflect the following: (1) C. Rocchio attended the meeting at a non-noticed site, (2) the draft brochure developed by C. Knightsbridge was not available to Council members, and (3) the Kauai site did not have audio. • J. Clarke stated that the Adult Mental Health Division’s (AMHD) Deputy Attorney General is reviewing this issue, and until this review is completed, the above issues will not be discussed. • The motion to approve the minutes and seconded by R. Ries and K. Boyer were then withdrawn. • The amendment to the October 8, 2019 minutes, which stated that 	<u>Action:</u> The November minutes were deferred until the Council receives a ruling from the AMHD’s Deputy Attorney General.	T. Lino, 2 nd Vice Chair	12/10/19

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	<p>C. Rocchio attended the meeting at a non-approved location pursuant to Chapter 92-3.5, Hawaii Revised Statutes were reviewed.</p> <ul style="list-style-type: none"> • C. Dang asked a question about page 4 of 7, second paragraph because C. Rocchio was at a non-noticed location site and seconded a motion. She asked, “does that affect any official actions during the meeting, and is that considered non-official business?” • J. Clarke explained that per AMHD’s Deputy Attorney General, HRS Chapter 92-3.5 covers C. Rocchio’s attendance even though he was at a non-noticed site. • E. Lau-James moved to approve the amendment to the October 8, 2019 meeting and R. Ries seconded the motion. The amendment to the October 8th minutes was approved with a notation to change the” non-approved location” to “non-noticed location.” 	<p><u>Action:</u> The amendment to the October 8, 2019 minutes passed with one (1) abstention.</p>		
III. Community Input	None.			
IV. Introduction of the Alcohol and Drug Abuse Division (ADAD) Administrator	<p>Ms. Janelle Saucedo introduced herself as the new Administrator for the Alcohol and Drug Abuse Division (ADAD). She has a bachelor’s degree in sociology and a master’s degree in social work. She shared that for a period of seven to eight years she worked for the Institute of Human Services, Easter Seals, and Safe Haven in China Town. She then worked for the AMHD, Utilization Management for nine years, the Hawaii State Hospital as the Associate Administrator for Quality for two years and spent four to five years for a Behavioral Health contractor for HMSA in managed care. Currently, she has been in the ADAD position for 6 months.</p> <p>Ms. Saucedo stated that ADAD mostly works with Federal Block Grants, and most of ADAD’s services are contracted with providers. They have approximately 70 contracts. Ms. Saucedo noted that Deputy Director Eddie Mersereau’s goal is to de-silo the different divisions and bring, ADAD, AMHD, the Child and Adolescent Mental Health Division (CAMHD), and the Developmental Disabilities Division (DDD) together to become one Behavioral Health Administration. She further explained that ADAD has two</p>	For information, only.	J. Saucedo, ADAD Administrator	12/10/19

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	<p>big initiatives: Hawaii CARES program and the Hawaii Opioids Initiative.</p> <ul style="list-style-type: none"> • Hawaii CARES – Is a call center that is intended to be able to break down barriers for members to call and receive services immediately through a single portal entry. The goal is to expand the Hawaii CARES program across the other divisions. • Hawaii Opioid Initiative – ADAD has work groups that have shown great networking opportunities, and these work groups consist of stakeholders and family members. With these work groups, she opined that ADAD can be more collaborative in its approach in dealing with not just opioids but also substance abuse. <p>C. Dang commented that Ray from ADAD did a presentation at the Oahu Service Area Board meeting. She stated that one of the things that Ray discussed, and the Council should know about, is the Standardized Intake Form. This form covers multiple agencies, and this benefits not only the consumer but also the agencies who are integrated to provide the best service level of care for the consumer.</p> <p>Ms. Saucedo continued to share that the ADAD uses the Standardized Intake Form, which is streamlined, to contract with the Hawaii CARES network of providers. All the providers have similar, uniformed, contract information and the same billing codes.</p>	<p><u>Action:</u> J. Saucedo will send the Standardized Intake Form to Council members.</p>		
V. Old Business	<ul style="list-style-type: none"> • Discuss the 2020 SCMH Report to the Governor and Legislature <ul style="list-style-type: none"> • C. Crozier motioned to approve the report, and C. Souza seconded the motion. • C. Dang abstained because she said the report needs to be more comprehensive. • Review Draft Brochure by C. Knightsbridge <ul style="list-style-type: none"> • R. Ries clarified that in reviewing the four (4) designs, members should look at the style and not the content of the brochure, which will be updated. The content will accurately reflect the information that the Council wants to convey. • Members stated they liked the beach scenery design, and the brochure should be developed in-house instead of by a professional. 	<p><u>Action:</u> Motion was approved with one (1) abstention.</p>	T. Lino, 2 nd Vice Chair	12/10/19

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	<ul style="list-style-type: none"> E. Lau-James motioned that the Council use internal resources to create a brochure and to have the background of the brochure be the beach scenery. R. Ries seconded the motion. 	<p><u>Action:</u> Motion was approved by majority vote.</p>		
VI. New Business	<ul style="list-style-type: none"> Presentation on the Legislative Process. 	<p><u>Action:</u> Tabled for the next State Council meeting.</p>		
VII. Motion to Cancel the January 14, 2020 SCMH Retreat	<ul style="list-style-type: none"> Staff, J. Clarke, explained that a complaint was recently filed with the Office of Information Practices (OIP) about the processes and the handling of the logistics of the retreat. Therefore, since the OIP investigation is still outstanding, it is recommended that the retreat be cancelled. According to the complaint, there were 23 violations and seven potential violations. Council members deliberated about the retreat. Suggestions from the membership were: <ul style="list-style-type: none"> The Council should go ahead with the facilitator that was chosen and hold the retreat to work on the strategic plans despite the investigation. Cancel the retreat. Postpone the retreat until the investigation is completed and everything has been resolved. Start planning the retreat again after the investigation is done. L. Nagao moved that the Council in good faith will do their due diligence to follow the By-Law requirements, and with integrity, the Council is going to move forward with the Strategic Planning Retreat as planned and continue to have a positive impact. R. Ries seconded the motion. Roll call votes: <ul style="list-style-type: none"> E. Lau-James – Yes C. Dang – No R. Ries – Yes K. Boyer – No L. Nagao – Yes C. Crozier – No C. Souza – No B. Martinez – No T. Lino – No <p>Another motion was introduced to postpone the retreat.</p> <ul style="list-style-type: none"> L. Nagao motioned that the SCMH Retreat be postponed. K. Boyer seconded the motion. 	<p><u>Conclusion:</u> By a vote of 3:6, the motion failed.</p> <p><u>Action:</u> Motion was approved by majority vote.</p>	T. Lino, 2 nd Vice Chair	12/10/19

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	<ul style="list-style-type: none"> K. Boyer motioned to invite the OIP to the next State Council meeting to facilitate a training. L. Nagao seconded the motion 	<p><u>Action:</u> Motion was approved by majority vote.</p>		
<p>VIII. Island Reports</p>	<p>Kauai Service Area Board (KSAB)</p> <ul style="list-style-type: none"> KSAB had a quorum and modified their By-Laws. The minutes were approved and the KSAB members are working on recruiting new members. <p>Maui Service Area Board (MSAB)</p> <ul style="list-style-type: none"> The MSAB had quorum and discussed the Emergency Contact Card. The presenter was unable to attend the meeting, so he will work on the card with the Service Area Administrator of the MSAB. The MSAB By-Laws were approved and signed by the membership. Members worked on a draft letter to be sent to the Maui Memorial Hospital regarding the Adolescent Mental Health unit. When the letter is finalized, the Chair will sign it and the letter will be sent to the Maui Memorial Hospital with a copy to the Mayor’s office and to other folks. Members discussed how to recruit new members to participate on the Board using Facebook and the Maui Bulletin newspaper. The membership developed two new goals for the Maui Comprehensive Integrated Service Area Plan (CISAP). The MSAB members discussed the Service Area Board Report sheet, but it was not voted on. <p>Oahu Service Area Board (OSAB)</p> <ul style="list-style-type: none"> Ray from the Alcohol and Drug Abuse Division (ADAD) did a presentation about the division. C. Dang recommended that ADAD attend a future Council meeting and be placed on the agenda. The OSAB had a presentation on Peer Respite services. Members will be working on the Oahu CISAP report. <p>Hawaii Service Area Board (HSAB)</p>	<p>For information, only.</p>	<p>L. Nagao</p> <p>C. Souza</p> <p>C. Dang</p>	<p>12/10/19</p> <p>12/10/19</p> <p>12/10/19</p>

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	<ul style="list-style-type: none"> • No report. 			
IX. Announcements	<ul style="list-style-type: none"> • Next SCMH meeting will be on Tuesday, January 14, 2020. 	For information, only.		
X. Future Agenda Items	<ul style="list-style-type: none"> • Invite a member of the OIP to speak with the Council. • Dissolve the current Permitted Interaction Group (PIG) for the SCMH Retreat and appoint members to a new PIG. • Invite the AMHD Deputy Attorney General to speak about the Council's roles and responsibilities. 	For information, only.	T. Lino, 2 nd Vice Chair	12/10/19
XI. Adjournment	2 nd Vice Chair, T. Lino, motioned to adjourn the meeting at 11:05 a.m. K. Boyer seconded the motion.	For information, only.		
Electronic Mail Outs	<ul style="list-style-type: none"> • State Council on Mental Health Agenda for December 10, 2019 • State Council on Mental Health Draft Minutes for November 12, 2019 • State Council on Mental Health Minutes for October 8, 2019 • State Council Attendance Log 2020 • 2020 SCMH Report to the Governor and Legislature • Maui Service Area Board (MSAB) Approved Minutes 4.1.19 • MSAB Approved Minutes 5.6.19 • MSAB Approved Minutes 8.5.19 • MSAB Approved Minutes 10.7.19 	For information, only.		