

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE COUNCIL ON MENTAL HEALTH, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

STATE COUNCIL ON MENTAL HEALTH (SCMH)
 Behavioral Health Administration
 Department of Health, State of Hawaii

Kinau Hale Conference Room, 1st Floor
 May 19, 2020
 9:00 a.m. – 11:30 a.m.

- Members Present: **Crum, Louise; Knightsbridge, Christopher; Lau-James, Eileen; Macias, Alexandra; Martinez, Kai; Matayoshi, Carol; Ries, Richard; Vorsino, Marie**
- Members Absent: **Crozier, Charleen; Lino, Timothy; Pascual-Kestner, Rusnell; Shimabukuro, Scott**
- Members Excused: **Dang, Cynthia; Jackson, Arwyn; Nagao, Lani; Souza, Chiree**
- Guests Present: **Dau, Chelsea; Talisayan, Bryan**
- Staff Present: **Clarke, Judith; Hiraga-Nuccio, Madeleine; Nazareno, Jocelyn; Pangburn, Teresa; Tom, Trina**

DRAFT

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order V. Old Business <ul style="list-style-type: none"> • Focused Ideas for the Advocacy/ Website/Social 	Marie Vorsino, 1 st Vice Chair, called the meeting to order at 9:17 a.m. because Chair Ries was not present. Members and guests introduced themselves. <ul style="list-style-type: none"> • Quorum was not established. • Agenda Item IV was tabled. • Agenda Item V was discussed. C. Knightsbridge commented: <ul style="list-style-type: none"> • The Council needs to come up with procedures or guidelines for the website, and on how information will be uploaded on it. • Maintenance of the website – will the Council do the 	For information, only.	M. Vorsino, 1 st Vice Chair	5/19/20

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<p>Media Permitted Interaction Group (PIG)</p> <ul style="list-style-type: none"> Focused Ideas for the Legislative PIG 	<p>maintenance themselves or will it be outsourced? The website has not currently been updated.</p> <p>E. Lau-James commented that members of the Legislative PIG thought that the information given to the PIG was too vague. The PIG thought that it should be a committee rather than a PIG because the issues were too broad.</p> <p>C. Knightsbridge stated that given the pandemic and the closure of the Legislature, the Council needs more guidelines on how the PIG can be more useful. There is a need to have someone come and speak to the Council on what is going on with the Legislature during the pandemic.</p> <p>Council members' suggestions for the Legislative PIG:</p> <ul style="list-style-type: none"> Outline what the PIG can do. Need scope of what the PIG can do. Explore options for the PIG to move toward actions. Invite someone to give guidelines for the Legislative session. 			
	<p>M. Vorsino turned over the meeting to R. Ries, Chair.</p> <p>Quorum established at 9:34 a.m.</p> <p>Chair Ries called for roll call to confirm who was in attendance at the meeting at the time quorum was established.</p> <p>The following attendees re-introduced themselves.</p>	<p>For information, only.</p>	<p>R. Ries, Chair</p>	<p>5/19/20</p>

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	<p>Members Present :</p> <p>E. Lau-James, L. Crum, K. Martinez, M. Vorsino, C. Matayoshi, C. Knightsbridge, A. Macias, R. Ries</p> <p>Guests Present: C. Dau, B. Talisayan</p> <p>Staff Present:</p> <p>M. Hiraga-Nuccio, T. Tom, T. Pangburn, J. Clarke, J. Nazareno</p>			
<p>II. Consideration and Approval of Review Minutes</p>	<p>M. Vorsino commented that a recommendation from the Office of Information Practices when conducting virtual-type meetings is to have one person as a designee who would make motions to approve, and one person as a designee to second the motions to approve. This would make the meeting run more smoothly.</p> <p>The minutes for the January 14, 2020 draft minutes were reviewed. The minutes were amended as follows:</p> <ul style="list-style-type: none"> • Delete Greg Keane (staff) as present. • Page 1, Item II, first bullet, to read, “January 14, 2020 minutes were reviewed.” • Page 3, Item VIII, Hawaii Service Area Board (SAB) to read, “There will be a pilot project to train dogs for consumers with mental illness. The dog training program has not yet started. It is in the planning stages. The HSAB is working with the East Hawaii Dog Psychology Center to work on a grant with the County of Hawaii to develop a plan.” <p>E. Lau-James moved that the minutes for the January 14, 2020 be approved with amendments. M. Vorsino seconded the motion.</p>	<p>For information, only.</p> <p><u>Action:</u> The January 14, 2020 minutes with amendments were approved. Motion carried unanimously.</p>	<p>R. Ries, Chair</p>	<p>5/19/20</p>

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	Chair Ries took attendance again to see who was present at the meeting.			
III. Community Input	<p>No community input was received.</p> <p>Chair Ries stated that if any Council member was having problems with their connectivity to the meeting, they should call staff at (808) 478-6204.</p>	For information, only.	R. Ries, Chair	5/19/20
IV. State Council Statement on Behavioral Health Considerations for Department of Health, the Governor, and the Lieutenant Governor, regarding COVID-19 and Public Health	<p>Chair Ries asked Council members to share their thoughts, issues, concerns, or recommendations about the impact of COVID-19 on public health. This he opined the leadership of the Department of Health (DOH) should be more aware of.</p> <p>K. Martinez shared that the Hawaii Public Housing Authority (HPHA) used federal funds and monies from the Cares Act to order emergency supplies such as face masks, hand sanitizers, gloves, cleaning supplies, etc., and shared it with families and other state departments who did not have available funds to get emergency supplies for their essential workers. Funds were also used to provide information and interpretive services on social distancing in different languages. These were distributed to public housing residents and their families.</p> <p>M. Vorsino shared from a non-profit perspective that there was a tremendous outpouring of food drives, mental health services, in-person and telehealth services offered to the community. She continued that the Executive Director and the Chief Operating Officer of her organization are working with the heads of each department to communicate client needs across the State and are helping community members get through the unemployment system.</p>	For information, only.	R. Ries, Chair	5/19/20

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	<p>E. Lau-James commented that perhaps the Council could draft a letter to the DOH, the Governor, and the Lt. Governor with specific recommendations for each of the role groups that the Council represents.</p> <p>C. Knightsbridge mentioned that the Council could meet twice a month during this pandemic so that the Council could get things done.</p> <p>Chair Ries responded that it depends on how busy Council members' schedules were. He opined that the Council could meet if there is an urgent matter.</p> <p>E. Lau-James suggested that Council members bring to the next meeting, issues, ideas, solutions, and recommendations to include in the draft letter.</p> <p>A. Macias suggested that a Permitted Interaction Group (PIG) be developed and tasked with writing the draft letter.</p> <p>E. Lau-James motioned to create a COVID-19 PIG to draft a letter to the to the DOH, the Governor, and the Lt. Governor. C. Matayoshi, and C. Knightsbridge seconded the motion.</p> <p>Members of the COVID-19 PIG are: C. Matayoshi, E. Lau-James, C Knightsbridge, A. Macias, and R. Ries.</p> <p>COVID-19 PIG to meet on Thursday, May 28th at 10:00 a.m.</p> <p>At 10:52 a.m. M. Vorsino announced that she had to leave the meeting to attend to an emergency.</p>	<p><u>Action:</u> Motion was approved by majority vote.</p>		

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	Quorum was lost at 10:52 a.m.			
V. Old Business <ul style="list-style-type: none"> • Discussion on Development of an Individual on the SCMH Responsible for Ensuring Sunshine Law and Robert’s Rules of Order are Followed 	Chair Ries commented that the Council could perhaps ask C. Dang if she would be interested in taking on this role for the Sunshine Law and Robert’s Rules of Order to be followed at Council meetings. Chair Ries also suggested to change the agenda item to, “A Discussion of the Sunshine Law and Robert’s Rules of Order” for the next meeting.	For information, only. <u>Action:</u> Add to the next meeting agenda: A Discussion of the Sunshine Law and Robert’s Rules of Order.	R. Ries, Chair	5/19/20
VI. New Business <ul style="list-style-type: none"> • Retreat Permitted Interaction Group (PIG) to Present Recommendations for Retreat Venue 	Retreat PIG presented two (2) quotes for the retreat venue. 1. Pomaka’i Ballroom (Dole Cannery) cost for venue including parking, food, audio/visual, and microphones is \$2,400. 2. Moana Grand Ballroom cost for venue is \$1,884.00 includes parking. \$200 fee for audio and microphones does not include assemble of equipment. E. Lau-James will send the price quotes for the venues to staff to send to Council members.	For information, only.	E. Lau-James	5/19/20
VII. Island Reports	Oahu, Maui and Kauai <ul style="list-style-type: none"> • No report. Hawaii Island <ul style="list-style-type: none"> • The Hawaii Service Area Board will be meeting next week (May 26, 2020). 	For information, only.		

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VIII. Announcements	None.			
IX. Future Agenda Items	<ul style="list-style-type: none"> • C. Knightsbridge reported that he invited an individual to speak at a future Council meeting because the individual needs health care insurance and does not have a social security number, therefore; he is unable to get QUEST insurance. Further, this individual is of Native Hawaiian ancestry and has renounced his U.S. citizenship. • K. Martinez responded that if Native Hawaiians have renounced their U.S. citizenship, which they have a right to do, and are now seeking medical assistance from the U.S., she does not think the Council can assist them with this issue. • Chair Ries stated that this individual can attend a Council meeting and speak as a community member to address their concerns. • Council members to bring their specific concerns or recommendations that they would like to include in the letter that the PIG is putting together. 	For information, only.	R. Ries, Chair	5/19/20
X. Adjournment	The meeting was adjourned at 11:30 a.m.	For information, only.		
Electronic Mail Outs	<ul style="list-style-type: none"> • State Council on Mental Health – May 19, 2020 Agenda • State Council on Mental Health – March 10, 2020 Minutes (DRAFT) • State Council Attendance Log 2020 	For information, only.		