

STATE COUNCIL ON MENTAL HEALTH (SCMH)  
Behavioral Health Administration  
Department of Health, State of Hawaii

Virtual Meeting via Zoom  
June 8, 2021  
9:00 a.m. – 11:30 a.m.

Members Present: **Aumer, Katherine; Beninato, Antonino; Dang, Cynthia “Cindi”; Ilyavi, Heidi; Knightsbridge, Christopher; Koyanagi, Dina; Lau-James, Eileen; Martinez, Beatrice “Kau’i”; Ries, Richard**

Members Absent:

Members Excused: **Crozier, Charleen “Naomi”; Fujii, John; Pascual-Kestner, Rusnell “Rus”; Reed, Tara; Shimabukuro, Scott**

Guests Present: **Guzikowski, Cheryl; Reyno Yeomans, Raelyn; Rivera, Renee**

DOH Staff Present: **Haitsuka, Stacy; Hiraga-Nuccio, Madeleine**

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order	<p>Chair R. Ries called the meeting to order at 9:02 a.m.</p> <p>Members and guests introduced themselves.</p> <p>The following definition of quorum was added to the agenda as of the November 10, 2020 meeting: Pursuant to <a href="#">Act 137-18 (SB 203)</a>, Chapter 92, Hawaii Revised Statutes: “(f) A quorum for purposes of doing business shall consist of a majority of the members serving on the council immediately before a meeting begins. (g) if a quorum is present when a vote is taken, the affirmative vote of a majority of members present shall constitute a valid act of the council unless this chapter, part I of chapter 92, the articles of incorporation, or the bylaws require a greater number of affirmative votes.</p> <p>For example, if only 16 of the entitled 21 members are appointed, at least 9 must be present to establish a quorum. To validate a council action, of</p>	For information only.		

	<p>the 9 members present, an affirmative vote from at least 5 is required.”</p> <p>Quorum was not established by 9:04am; therefore, R. Ries skipped ahead to the Community Input agenda item noting that the Council would come back to review meeting minutes when quorum was established.</p>			
<p>II. Meeting Announcements</p>	<p>R. Ries shared the following announcements:</p> <ul style="list-style-type: none"> <li>• The SCMH continues to do its part to Stop the Spread of COVID-19 by holding its meetings virtually for the time being. Handouts are distributed electronically a week before the meeting.</li> <li>• To use our time efficiently during today’s meeting, he asked Council members and guests to follow the following basic virtual Council meeting courtesies: <ul style="list-style-type: none"> <li>○ Please address any comments or questions during the meeting to him.</li> <li>○ Members and guests may raise their “hand” virtually, type into the chat box, or orally get his attention during the meeting.</li> <li>○ Please wait to be acknowledged before speaking. This will help to keep the meeting organized and the audio clear for minute taking purposes.</li> </ul> </li> <li>• In general, only Council members are allowed to speak during the meeting, unless speaking as a presenter or sharing information during the Community Input section of the agenda. He will do his best to include and acknowledge guests when appropriate.</li> <li>• For Council members who take a break and step away from the meeting, please notify him before leaving as the Council needs to track of when Council members leave and return to verify quorum.</li> <li>• If at any time a Council member has an issue with the meeting connection, please consider closing your Internet browser and rejoining the meeting by re-clicking on the Zoom link or joining by phone as an alternate option.</li> <li>• If not speaking, please place yourself on mute. This will help with the feedback noise and will allow for everyone to hear speaker.</li> </ul> <p>R. Ries acknowledged that the Centers for Disease Control and Prevention (CDC) announced a change in indoor gatherings and mask wearing;</p>	<p>For information only.</p>		

	<p>however, at this time, he noted that until the state has reassessed its interisland travel requirements and until the DOH has announced a changed in its facility policies for resuming in-person meetings in DOH facilities, the Council will conduct its meeting virtually.</p> <p>R. Ries shared the following Council membership updates:</p> <ul style="list-style-type: none"> <li>• Starting in July 2021, the Council will welcome a new member, Jennifer Renfro. She will join the Council as the Department of Education representative. Her term will end in June 2023.</li> <li>• D. Koyanagi, currently a member and confirmed for a term to end in June 2023.</li> <li>• A. Beninato, currently a member and confirmed for a term to end in June 2024.</li> <li>• K. Aumer, currently a member and our 2<sup>nd</sup> Vice Chair, was confirmed for a term to end June 2025.</li> <li>• C. Knightsbridge will end his term in June 2021. He did not submit his application for a second term. He indicated he would be willing to serve a second term and would submit his application.</li> <li>• C. Dang will end her term in June 2021.</li> <li>• S. Shimabukuro will be replaced by another DOH representative upon confirmation of interim appointment. We anticipate the new representative will be appointed as of July 2021.</li> </ul>			
<p>III. Consideration and Approval of Minutes May 11, 2021 Minutes</p>	<p>The draft minutes for the May 11, 2021 meeting were reviewed.</p> <p>The following amendments were requested:</p> <ul style="list-style-type: none"> <li>• Page 1 – S. Haitsuka will change the meeting date to May 11, 2021.</li> </ul> <p>C. Knightsbridge made a motion for the meeting minutes from the May 11, 2021 meeting be approved as amended. K. Martinez seconded the motion.</p>	<p>Motion passed unanimously.</p>		
<p>IV. Community Input</p>	<p>Pursuant to section 92-3, Hawaii Revised Statutes, community members will have three (3) minutes to speak during this time.</p>			

	<p>R. Reyno Yeomans shared the following concerns:</p> <ul style="list-style-type: none"> <li>• There is a lack of immediate care for people in crisis, especially immediate care for children/youth. For example, access to care for youth after a suicide attempt. The wait time for mental health appointments is several months. She would like to see data on services for youth and response to youth suicide attempts. She feels that this is an emergency. The Mental Health Task Force talked about long-term staffing but need to address this emergency situation now. She asked if this is our reality for youth to have to wait a week or more to see a psychiatrist. She is working to bring in funding for help in this area.</li> </ul> <p>Council members responded to R. Reyno Yeomans with the following comments:</p> <ul style="list-style-type: none"> <li>• C. Knightsbridge shared that it has been his experience that the wait time for a psychiatrist is historically long. He noted that one of out 10 people diagnosed with COVID-19 also had a mental health issue. He noted that with telehealth options, there should not be the same long wait time to see a mental health professional.</li> <li>• H. Ilyavi mentioned that she lives in Kona on the Hawaii Island. She works with parents whose children receive services via the Department of Health, Child and Adolescent Mental Health Division (CAMHD) via their Family Guidance Center. She advised that a 9-1-1 call is always preferred if in active crisis where an Emergency Department (ED) visit occurs and the individual is held there until they are seen by a doctor. In the ED and while in active crisis, the individual can be seen via telehealth and be spoken to in order to determine how to best assist with the immediate situation and if necessary, triage them to additional support services.</li> <li>• R. Ries encouraged R. Reyno Yeomans to keep attending Council meetings. He noted the Council may be able to support and advocate for her concerns. His experience with trauma and crisis therapy as well as with telehealth is that telehealth has been a godsend for some situations but other situations still need a face-to-face visit.</li> <li>• C. Knightsbridge noted that suicidal ideation (SI) vs. active suicide</li> </ul>			
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	<p>more strategically with other Council activities and timeframes. Council members also expressed comments for consideration which are shared as a handout for today’s meeting for easier reference.</p> <p>He also recalled and acknowledged E. Lau-James expressing strong support for creating a PIG for all seven of the Strategic Plan Focus Areas. He supports the spirit of this, but asked Council members to consider the time it takes to organize PIG meetings and staff support for these meetings. He noted that S. Haitsuka and J. Nazareno are support staff to the Council; however, they are not full-time Council support staff.</p> <p>Additionally, he offered that historically, seeing the challenges of scheduling meetings for the three PIGs we have had in the past year, scheduling PIG meetings in addition to the Council’s regular meeting has been extremely challenging for Council members to (1) reply to e-mail requests for scheduling PIG meetings and (2) attending PIG meetings when they are confirmed.</p> <p>Council members shared the following comments regarding the creation of PIGs for all seven Focus Areas:</p> <ul style="list-style-type: none"> <li>• C. Dang noted that PIGs can be powerful.</li> </ul> <p>A copy of the Retreat facilitator’s post-Retreat Summary was shared as a handout for today’s meeting. Using Appendix 3, R. Ries reviewed each Focus Area noting the following changes.</p> <p>Focus Area #1: Improving Access to Mental Health Services (existing and new)</p> <ul style="list-style-type: none"> <li>• R. Ries noted this Focus Area could be addressed as a Council rather than a PIG. He expressed support for the Council having agenda items for future meetings as new and old business where it may address the measurable objectives as a group.</li> <li>• R. Ries noted that the Council may even be able to use a similar Google sheet for data collection like the one we are now using for the Website, Social Media and Advocacy (WSA) PIG.</li> <li>• R. Ries recalled that the Council drafted, edited and finalized the</li> </ul>			
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	<p>letter to E. Mersereau, DOH Deputy Director Behavioral Health Administration. Similarly, the Substance Abuse and Mental Health Services Administration (SAMHSA) Mental Health Block Grant application can be drafted, edited and finalized as a Council as well.</p> <ul style="list-style-type: none"> <li>• C. Knightsbridge was supportive of the Council working together to complete these objectives. He noted that the accompanying Action Steps will help the Council to focus and show what has been accomplished.</li> </ul> <p>Focus Area #2: Advocate for the Emotional Well-Being of the Community</p> <ul style="list-style-type: none"> <li>• R. Ries recommended Objective 2.1 be revised to state, “By July 2021, form a Wellness Brochure PIG”</li> <li>• R. Ries anticipates a new PIG will be formed for brochure production as noted in Objective 2.2. He noted that S. Haitsuka recently assisted the Maui Service Area Board (SAB) to draft a brochure and she indicated she would be able to assist this new Council PIG with brochure production as well. When the draft brochure has been reviewed by the Maui SAB, a copy will be shared with the Council and with other SABs.</li> <li>• C. Knightsbridge advocates for Council members to attend Mental Health Task Force meetings and to participate in their discussions.</li> <li>• R. Ries is interested in creating a sub-category for first responders such as fire/policy/lifeguards/Emergency Medical Services (EMS) to prioritize support for their well-being.</li> <li>• C. Dang stated that the Council could better partner with the SABs to have them focus on local first responders at the Council level and have the SABs include this group in their Comprehensive Integrated Service Area Plans (CISAP).</li> </ul> <p>Focus Area #3: Identify Tools the Council is Empowered to Use</p> <ul style="list-style-type: none"> <li>• R. Ries recommended Objective 3.1 be revised by pushing the start date to August 2021.</li> <li>• R. Ries recommended Objective 3.2 be revised by pushing the start date to August 2021.</li> <li>• R. Ries anticipates a new PIG will be formed for infographic production as noted in Objective 3.1. He imagined that this</li> </ul>			
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	<p>infographic may be primarily for Council members to reference as an aid to empower members to use the resources and tools we identify to research our agenda topics, report back on our findings, and make recommendations for Council vote.</p> <ul style="list-style-type: none"> <li>• R. Ries feels this Focus Area will be particularly helpful with orienting new members and could be a short-term PIG activity, possibly two or three PIG meetings.</li> </ul> <p>Focus Area #4: Outline an Onboarding and Annual Reboarding Experience for Council Members</p> <ul style="list-style-type: none"> <li>• R. Ries anticipates a new PIG will be formed for onboarding and reboarding as noted in Objective 4.1.</li> <li>• R. Ries suggested newer members think about their experience and help to outline the process for new members.</li> <li>• R. Ries thought that Focus Areas #3 and #4 could be combined.</li> </ul> <p>Focus Area #5: Strengthen the Council’s Presence as Advocates to DOH Leadership, inclusive of input from Neighbor Island Stakeholders and Service Area Board Members</p> <ul style="list-style-type: none"> <li>• R. Ries recommends Objective 5.1 be revised by pushing the state date to August 2021.</li> <li>• R. Ries hopes that Council members will consider using monthly Council report time to include our acknowledgement of “efforts” made to “share/disseminate/distribute mental health information.”</li> <li>• R. Ries noted this Focus Area could be addressed as a whole Council vs. as a PIG because all Council members are responsible for advocating and representing their respective areas of Council representation. Each Council member has dedicated time on the agenda to share about their mental health related activities. He feels it would be improper to have the responsibility of this Focus Area fall in the lap of a few Council members if a PIG were to be formed.</li> </ul> <p>For example, the Council’s meeting minutes document our efforts to advocate. Perhaps a template may help prompt Council members by specifically reminding to mention updates and share how we participated in the last month relative to mental health activities.</p>			
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	<p>Focus Area #6: Share Information on the Council’s Website About Existing Mental Health Services (Local/State/Federal)</p> <ul style="list-style-type: none"> <li>• R. Ries anticipates the current WSA PIG will be dissolved and a new website and social media PIG will be formed per Objective 6.1.</li> <li>• C. Knightsbridge stated his willingness to step up his efforts to help make forward progress with members of the new PIG.</li> </ul> <p>Focus Area #7: Identify, Track, and Share the Status of DOH Behavioral Health Administration (BHA) Legislative Bills including Adult Mental Health, Child Adolescent Mental Health, and Alcohol and Drug Abuse Divisions.</p> <ul style="list-style-type: none"> <li>• R. Ries anticipates a new legislative PIG will be formed in the fall of 2021 as noted in Objectives 7.3 and 7.4.</li> <li>• Based on Objective 7.3 and the draft participation guidelines for the Council’s legislative activities, R. Ries noted that the current legislative PIG is scheduled to be dissolved this month.</li> <li>• R. Ries suggested narrowing the focus of the Focus Area by retitling the Focus Area as, “Identify, track, and share the status of the Council’s legislative bills” rather than sharing the legislative bills from the DOH BHA Divisions.</li> <li>• R. Ries suggests for Objective 7.4, that 7.4b be included. That way, the Council forms a new legislative PIG first, and that new legislative PIG is responsible for finalizing the participation guidelines. Then, the existing Objective 7/4a becomes the new Objective 7.5 with a due date of November 2021.</li> </ul> <p>In summary, Focus Areas with a recommendation for forming a new PIG:</p> <ul style="list-style-type: none"> <li>- Focus Areas #2, 3, 4, 6 and 7</li> <li>- No PIG is recommended for Focus Areas #1, 5</li> </ul> <p>Council members shared closing comments regarding this agenda item:</p> <ul style="list-style-type: none"> <li>• C. Dang noted there are a lot of overlapping areas that these Focus Areas address. She emphasized that visuals are a powerful tool.</li> <li>• Council members agreed to review the revised draft of the Focus Areas with the recommended revisions noted in today’s discussion</li> </ul>			
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	<p>and vote to adopt the Strategic Plan with any final edits.</p> <p>R. Ries asked S. Haitzuka to prepare the revised draft for Council members to review. If possible, provide the revised draft by June 24<sup>th</sup>. That way, Council members will have more time to carefully consider the revisions in a fresh revised draft.</p>	<p>Revise draft and send to Council members for early review and consideration.</p>	<p>S. Haitzuka</p>	<p>6/25/21</p>
<p>VI. New Business</p> <ul style="list-style-type: none"> <li>• SAMHSA Auditor – Request Executive Meeting with State Council Members in July 2021</li> </ul>	<p>R. Ries asked Council members to refer to the meeting handout regarding the DOH BHA’s Mental Health Block Grant Program Monitoring Prep Team’s request for a Council Executive Meeting in July 2021. The handout explains the purpose of the meeting and preliminary agenda items.</p> <p>The Substance Abuse and Mental Health Services Administration (SAMHSA) is conducting an investigation of the DOH BHA as part of its routine program monitoring. The SAMHSA investigator would like to meet with the Council.</p> <p>The meeting will be held virtually via the same Zoom link we use for Council meetings. Executive meetings can be closed to the public but R. Ries explained the meeting will be kept open to the public.</p> <p>R. Ries explained the Executive meeting will be an information sharing meeting only. There will be no voting/decision making on official Council business that day so if we are unable to achieve quorum, it is okay to still meet. It would be great if all Council members could attend.</p> <p>The SAMHSA investigator will be joining on East Coast time which is six hours ahead of Hawaii time. R. Ries asked Council members to keep this in mind regarding scheduling.</p> <p>R. Ries noted the Council was asked to identify at least four two and one half hour blocks of time (2.5 hours) on Tuesday, July 27, 2021 and Thursday, July 29, 2021 that we would like to meet with the investigator. There is no need to vote on the days/times. The Council is just sharing our availability based on our schedules and if we are able to attend once the</p>			

<ul style="list-style-type: none"> <li>Letters Encouraging Appointment of Agency Reps to the State Council – DHS, HACDACS, and Judiciary</li> </ul>	<p>day/time is confirmed, that's great.</p> <p>After reviewing schedule availability, Council members identified the following preferred days/times:</p> <ul style="list-style-type: none"> <li>1<sup>st</sup> choice: Tuesday, July 27<sup>th</sup> from 9:00 a.m. to 11:30 a.m. HST</li> <li>2<sup>nd</sup> choice: Tuesday, July 27<sup>th</sup> from 8:00 a.m. to 10:30 a.m. HST</li> <li>3<sup>rd</sup> choice: Tuesday, July 27<sup>th</sup> from 10:00 a.m. to 12:30 p.m. HST</li> </ul> <p>S. Haituka will communicate the Council's preferred meeting days/times to the Prep Team and will get back to the Council as soon as possible to confirm the day/time.</p> <p>R. Ries stated that the Council discussed at the June Council meeting, the goal of achieving full Council membership. This was also an area identified as a priority during the Council's Strategic Planning Retreat.</p> <p>R. Ries explained the three draft letters in today's meeting handouts are to help the Council to fill membership positions with individuals who are willing and available to volunteer. Each letter is identical, other than the unique statement about the position that is applicable to the letter recipient: Dr. Judy Mohr Peterson for DHS, the Chair of HACDACS, and Chief Justice Mark Recktenwald for Judiciary.</p> <p>While there is currently a Council member, J. Fujii, filling the dual roles of DHS and HACDACS on the Council, his attendance and participation has been very minimal and most meetings he is unable to attend due to other job priorities. The Judiciary position has been vacant since June 30, 2019. He is not sure if there is another HACDACS member who is, like Jon, also a DHS employee where that person is able to dually fill these positions.</p> <p>Council members shared the following comments about the letters:</p> <ul style="list-style-type: none"> <li>C. Dang commented that including the Council's Focus Areas and achievements may be a good idea to orient the letter recipients so they know who the Council is and what we do.</li> <li>C. Knightsbridge noted that if a representative is required by law, we should say so in the letter. However, C. Dang cautioned that a</li> </ul>	<p>Relay days/times to the Prep Team.</p>	<p>S. Haituka</p>	<p>6/8/21</p>
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<ul style="list-style-type: none"> <li>• Council Bylaw Review and Revisions</li> </ul>	<p>punitive approach may be counter productive and a softer approach may be a better option to encourage the letter recipients to take action on their part.</p> <ul style="list-style-type: none"> <li>• R. Ries offered that it may be okay to leave the draft letters as is and after a few months, wait for any non-action to mention achievements and the Hawaii Revised Statutes (HRS) requirements.</li> <li>• K. Martinez shared that her state agency recommended her to serve as she has experience working in the mental health field as well as with the public housing system. She recognized that applying for Council membership is voluntary, even for state employees in some cases, and it also could be a personal issue where the employee who is asked by their agency to apply may not feel that they are able to contribute meaningfully versus being told they have to represent their agency but are not able to really be an active and engaged participant.</li> </ul> <p>R. Ries proposed that the letters be updated with the date and the title “Chairperson” under his signature and be distributed to the letter recipients. Council members were okay with this proposed plan and had no additional comments or edits.</p> <p>Looking at the bylaw handout, R. Ries asked Council members to suggest changes. The changes will be noted on a draft and will be reviewed, discussed further and voted on at the next Council meeting. He encouraged Council members to think about their experience as Council members and about how they would like to see the Council’s bylaws updated to reflect current activities.</p> <p>Council members identified the following recommendations for the header of the document:</p> <ul style="list-style-type: none"> <li>• Update title by removing the hyphen in By-Laws so it reads Bylaws.</li> <li>• Update the date to reflect current draft.</li> </ul> <p>Council members identified the following recommendations for Article I: Name:</p> <ul style="list-style-type: none"> <li>• None shared.</li> </ul>	<p>Revise and distribute letters.</p>	<p>S. Haituka</p>	<p>6/24/21</p>
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	<p>Council members identified the following recommendations for Article II: Purpose:</p> <ul style="list-style-type: none"> <li>• Change the purpose to read, "...to advise agencies and policy makers in their efforts to establish a comprehensive.... and private resources that aim to prevent, reduce, and heal mental disorders and substance abuse among children and adults and to represent recipients of mental health services in our communities."</li> </ul> <p>Council members identified the following recommendations for Article III: Responsibilities:</p> <ul style="list-style-type: none"> <li>• For 1, include "advisor to the Governor and Hawaii Legislature" if he is able to find the citation for this language from Hawaii law.</li> <li>• For 2b, add, "...statewide plan to address the individual needs of each County (i.e. SABs)."</li> </ul> <p>Council members identified the following recommendations for Article IV: Membership:</p> <ul style="list-style-type: none"> <li>• For 1b, vi., separate and create a vii. starting with "The Hawaii Advisory Commission..."</li> <li>• For 2, add a new b. that defines interim appointment.</li> <li>• For 3, add PIGs and add to the end of the sentence, "...by the Council to reflect the concerns and needs of our respective constituent groups."</li> <li>• For 5g, delete. It is exactly duplicative to 5b.</li> <li>• For 6a, consider changing three consecutive meetings to two. Noted is that this only applies to Council members who do not provide a reason for their absence ahead of the Council meeting or upon their ability to do so (i.e. an emergency prevented the member from communicating their absence prior to the meeting.)</li> <li>• For 6a, separate and create a new b by pulling out the second sentence to read, "The chairperson or acting chairperson of the board shall determine if the absence of the member is excusable."</li> <li>• For 6c, i, fix typo from "unexcused" to "excused" absence.</li> <li>• For 6c, ii, change "call" to "contact" and change "he or she" to "the"</li> </ul>			
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	<p>Council member” for inclusive language.</p> <p>Council members identified the following recommendations for Article V: Meetings:</p> <ul style="list-style-type: none"> <li>• For 1, create a new f, stating, “Regular meetings shall be three hours in duration” and state that Council members are allowed to excuse themselves for brief breaks during the meeting so long as, for the purpose of quorum, the Council member notifies the Chair prior to excusing themselves.</li> </ul> <p>R. Ries clarified that this suggestion is to change the meeting time from two and one half hours (2.5 hours) to three (3) hours where the meeting will be from 9:00 a.m. to 12:00 p.m. every 2<sup>nd</sup> Tuesday of the month. His feedback as the Chairperson is that he has had to rush the Council through its monthly agendas and feels that rushing has made the Council slightly less reflective in addressing agenda items. He noted that discussion about this recommendation will be done at the July Council meeting.</p> <ul style="list-style-type: none"> <li>• For 3c, create a new i, for e-mail distribution and a new ii, stating if an e-mail address is not available, then U.S. postal mail is the second option.</li> <li>• For 5a, update the statement to clarify it is not 11 members. Rather, “A majority vote of the Council’s members in a meeting where quorum is established is required to make any action of the Council valid.”</li> <li>• For 5a, add the citation to recognize current Chapter 334-10, HRS, f and g, from the 2018 law change concerning the Council’s definition of quorum.</li> </ul> <p>Council members identified the following recommendations for Article VI: Officers:</p> <ul style="list-style-type: none"> <li>• For 3a, remove the current statement and replace it with, “At least one month before the election, the Chair will place nominations on the agenda as a New Business item.”</li> </ul>			
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	<p>Council members identified the following recommendations for Article VII: Committees:</p> <ul style="list-style-type: none"> <li>• Change the title to include PIGs</li> <li>• Change the statement within this article to also include PIGs</li> </ul> <p>Council members identified the following recommendations for Article VIII: Conflicts of Interest:</p> <ul style="list-style-type: none"> <li>• Update this statement to clarify it is not 11 members. Rather, in the last sentence, align language with the changes suggested in Article V: Meetings.</li> <li>• The last sentence, change to read, “A majority vote of the Council’s members in a meeting where quorum is established is still required to make any action of the Council valid...”</li> </ul> <p>Council members identified the following recommendations for Article IX: Amendment of By-Laws</p> <ul style="list-style-type: none"> <li>• Update the article title by removing the hyphen in By-Laws so it reads Bylaws.</li> <li>• Update this statement to clarify it is not 11 members. Rather, in the last sentence, align language with the changes suggested in Article V: Meetings.</li> <li>• Delete “by the Council” at the end of the sentence.</li> </ul> <p>Council members identified the following recommendations for Article X: Liabilities</p> <ul style="list-style-type: none"> <li>• None shared.</li> </ul> <p>R. Ries asked S. Haitzuka to prepare the revised draft for Council members to review. If possible, provide the revised draft by June 30<sup>th</sup>. That way, Council members will have more time to carefully consider the revisions in a fresh revised draft.</p>			
<p>VII. Permitted Interaction Group (PIG) Reports</p>	<p>R. Ries explained that in this section of the agenda, PIG members may briefly summarize the PIG activities since the last Council meeting including meeting dates, discussions, and recommendations on topics approved at previous Council meetings.</p>	<p>Revised draft and send to Council members for early review and consideration.</p>	<p>S. Haitzuka</p>	<p>6/30/21</p>

<ul style="list-style-type: none"> <li>• PIG for Website, Social Media, and Advocacy (WSA)</li> </ul>	<p>He asked that oral summaries be brief and if PIG members would like to share a longer report, please e-mail it to Stacy no less than 10 calendar days prior to the next Council meeting.</p> <p>WSA-PIG members include C. Knightsbridge, C. Dang, C. Matayoshi, H. Ilyavi and R. Pascual-Kestner. C. Knightsbridge is the WSA-PIG lead.</p> <p>The WSA-PIG did meet last month. They provided a copy of their meeting notes in today's meeting hangouts. In summary, they reviewed input from Council members for the two Google sheets. Members were asked to share information for their respective areas of Council representation by May 20, 2021. One tab is for resources and the other tab is for behavioral health activities.</p> <p>The WSA-PIG presented two recommendations for the Council to consider and vote on.</p> <ul style="list-style-type: none"> <li>• #1: Posting the resources and behavioral health related activities by month to the Council's website. The recommendation is for the Council to approve the posting the resources and behavioral health related activities by month to the Council's website.</li> </ul> <p>Council members shared the following comments:</p> <ul style="list-style-type: none"> <li>○ None shared.</li> </ul> <p>C. Knightsbridge motioned to approve the above recommendation. H. Ilyavi seconded the motion.</p> <p>Council members voted to approve the WSA-PIG recommendation #1: Posting the resources and behavioral health related activities by month to the Council's website.</p> <ul style="list-style-type: none"> <li>• #2: Posting new/revised resources and behavioral health related activities by month automatically and without Council approval if</li> </ul>	<p>Ayes (9); Noes (0); Abstentions (0)</p>	<p>S. Haitzuka</p> <p>WSA-PIG members</p>	<p>5/18/21</p> <p>6/2/21</p>
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<ul style="list-style-type: none"> <li>• PIG for Legislation</li> </ul>	<p>the primary purpose of the resource item or monthly activity is related to behavioral health/mental health/substance abuse.</p> <p>Council members shared the following comments:</p> <ul style="list-style-type: none"> <li>○ R. Ries clarified that his understanding is that the purpose of this recommendation is to allow the Council the ability to have a decision tree style process where there is an option for an automatic pass for resources and monthly activities that are established as being related to behavioral health or mental health or substance abuse.</li> <li>○ R. Ries stated this was a good idea that would allow the Council to submit updates and new items via e-mail directly to Council support staff via our Council e-mail address or Council members could orally share during Council meetings. This also allows the Council more opportunity to be timely in posting updated information rather than having to wait to have every item reviewed and approved at Council meetings.</li> </ul> <p>H. Ilyavi motioned to approve the above recommendation. C. Knightsbridge seconded the motion.</p> <p>Council members voted to approve the WSA-PIG recommendation #2: Posting new/revised resources and behavioral health related activities by month automatically and without Council approval if the primary purpose of the resource item or monthly activity is related to behavioral health/mental health/substance abuse.</p> <p>LEG-PIG members include C. Knightsbridge, C. Dang, E. Lau-James, and T. Reed. C. Dang is the LEG-PIG lead.</p> <p>The LEG-PIG did not meet last month. Due to not meeting, they were not able to revise the draft participation guidelines for the Council’s legislative activities. A copy of the unchanged draft participation guidelines was shared as a handout for today’s meeting.</p>	<p>Ayes (9); Noes (0); Abstentions (0)</p>		
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	<p>R. Ries recommended that the Council support the participation guidelines as drafted, including dissolving the LEG-PIG during this meeting. He noted that the next LEG-PIG will be formed later this year in preparation for the 2022 legislative session and at which time the new LEG-PIG may review the draft participation guidelines and make recommendations for revision.</p> <ul style="list-style-type: none"> <li>• #1: Dissolve the current LEG-PIG.</li> </ul> <p>Council members shared the following comments:</p> <ul style="list-style-type: none"> <li>○ R. Ries stated his understanding from the LEG-PIG’s previous meeting notes is that the participation guidelines for the Council’s legislative activities are meant to be a living document that can be updated when needed.</li> <li>○ C. Dang shared that she felt the LEG-PIG did an exceptional job this legislative session and looks forward to future LEG-PIG work. She felt this LEG-PIG tapped into her skill area and it was a rewarding experience.</li> <li>○ R. Ries noted that if anyone reports seeing anything posted that they feel is objectionable, the Council can review the information and discuss it at a future meeting.</li> </ul> <p>C. Dang motioned to approve dissolving the current LEG-PIG. C. Knightsbridge seconded the motion.</p> <p>Council members voted to approve dissolving the current LEG-PIG as of today’s meeting.</p>	<p>Ayes (9); Noes (0); Abstentions (0)</p>		
<p>VIII. Island Representative Reports</p>	<p>R. Ries explained that in this section of the agenda, Council members who are representing their respective Service Area Board may briefly summarize their board meetings and when applicable, share updates on requested items identified at previous Council meetings.</p> <p>He asked that oral summaries be brief and if members would like to share a longer Service Area Board report, please e-mail it to Stacy no less than 10 calendar days prior to the next Council meeting.</p>	<p>For information only.</p>		

<ul style="list-style-type: none"> <li>• Maui Service Area Board (MSAB)</li> <li>• Oahu Service Area Board (OSAB)</li> </ul>	<p>The following updates were provided by T. Reed.</p> <ul style="list-style-type: none"> <li>• None provided.</li> </ul> <p>The following updates were provided by C. Dang.</p> <ul style="list-style-type: none"> <li>• The OSAB meet in May 2021 with quorum and members are working on the CISAP.</li> <li>• The OSAB is focused on improving access to mental health care.</li> <li>• The OSAB is looking to create three PIGs to address its top three (3) focus areas. There was a concern about PIG members (not current Council member) but this was clarified by T. Freitas, Oahu CMHC Branch Program Manager.</li> <li>• The OSAB will have new members.</li> </ul>			
<p>VII. State Agency Representative Reports</p> <ul style="list-style-type: none"> <li>• Hawaii Public Housing Authority (HPHA)</li> </ul>	<p>R. Ries explained that in this section of the agenda, Council members who are representing their respective state agency may briefly summarize agency data, agency information related to behavioral health and when applicable, share updates on requested items identified at previous Council meetings.</p> <p>He asked that oral summaries be brief and if members would like to share a longer state agency report, please e-mail it to Stacy no less than 10 calendar days prior to the next Council meeting.</p> <p>The following updates were provided by K. Martinez:</p> <ul style="list-style-type: none"> <li>• Opportunities for Section 8 housing are available in the Palolo Valley Homes Project area. These housing options do not include the full Section 8 community voucher but when families move into the Palolo Valley Homes Project, they are moving in with a subsidy.</li> <li>• All households with family members 18 years to 62 years with disability status may apply for this opportunity. The window to apply is from June 7, 2021 to June 9, 2021.</li> </ul> <p>Council members shared the following comments:</p> <ul style="list-style-type: none"> <li>• K. Aumer asked if K. Martinez was aware of any HPHA activities for</li> </ul>	<p>For information only.</p>		

<ul style="list-style-type: none"> <li>• Department of Health Child Adolescent Mental Health Division (DOH CAMHD)</li> <li>• Department of Human Services (DHS) MedQUEST (MQD) Division Medicaid Program</li> <li>• Department of Human Services (DHS) Child Welfare Services (CWS)</li> <li>• Department of</li> </ul>	<p>outreach where people live, possibly a partnership with The Queen’s Health Systems staff to post community outreach tents/tables within the housing project site and do door-to-door vaccination outreach. K. Martinez will double check and will share an update.</p> <p>The following updates were provided by S. Shimabukuro:</p> <ul style="list-style-type: none"> <li>• None provided.</li> </ul> <p>The following updates were provided by J. Fujii:</p> <ul style="list-style-type: none"> <li>• None provided.</li> </ul> <p>The following updates were provided by D. Koyanagi:</p> <ul style="list-style-type: none"> <li>• CWS is busy with addressing mental health related issues between parents and children. There are a lot of funds available via the consolidated appropriations act. CWS must use the funds by September 2021.</li> <li>• At the age of 18 years, the youth is cut off from receiving CWS services but with COVID-19 response efforts, these funds are still available to use for these aged-out youth.</li> </ul> <p>Council members shared the following comments:</p> <ul style="list-style-type: none"> <li>• E. Lau-James asked whether the funds are available for public access. D. Koyanagi stated she would double check on the criteria for eligibility and will share an update.</li> </ul> <p>The following updates were provided by R. Pascual-Kestner:</p>			
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<p>Human Services (DHS) Division of Vocational Rehabilitation (DVR)</p>	<ul style="list-style-type: none"> <li>• None provided.</li> </ul>			
<p>IX. Specialty Area Representative Reports</p> <ul style="list-style-type: none"> <li>• Hawaii Advisory Committee on Drug Abuse and Controlled Substances (HACDACS)</li> <li>• Mental Health Providers</li> </ul>	<p>R. Ries explained that in this section of the agenda, Council members who are representing their respective specialty area may briefly summarize specialty area activities related to behavioral health and when applicable, share updates on requested items identified at previous Council meetings.</p> <p>He asked that oral summaries be brief and if members would like to share a longer state agency report, please e-mail it to Stacy no less than 10 calendar days prior to the next Council meeting.</p> <p>The following updates were provided by J. Fujii:</p> <ul style="list-style-type: none"> <li>• None provided.</li> </ul> <p>The following updates were provided by R. Ries:</p> <ul style="list-style-type: none"> <li>• Mental health service providers continue to be overwhelmed with referrals for appointments. Some providers are having a challenging time with the overwhelming amount of requests.</li> <li>• He continues to see patients until 9pm-10pm in the evenings.</li> <li>• He is seeking a risk with the state economy, isolation and anxiety, and future shut down of services due to COVID-19 cases.</li> <li>• He recently did a trauma training for the Honolulu Police Department (HPD) and will do a training for the city lifeguards and ambulance workers.</li> </ul>	<p>For information only.</p>		



	<p>The following updates were provided by C. Knightsbridge:</p> <ul style="list-style-type: none"> <li>• He shared information from a social worker. He will provide the information as a handout for next month’s meeting.</li> <li>• He feels there could be more language added to licensing laws for therapists, counselors, psychologists, advance practice registered nurses, and psychiatrists.</li> <li>• He feels the legislature should be held accountable for bill content.</li> </ul> <p>The following updates were provided by N. Crozier:</p> <ul style="list-style-type: none"> <li>• None provided.</li> </ul> <p>The following updates were provided by T. Reed:</p> <ul style="list-style-type: none"> <li>• None provided.</li> </ul>			
X. Presentation/ Guest Speaker	None scheduled.			
XI. Closing Announcements and Mahalo to Outgoing Members Whose Term Ends on June 30, 2021	<p>Council members shared the following announcements:</p> <ul style="list-style-type: none"> <li>• R. Ries thanked C. Dang for her service as a Council member noting that she was amazing in her representation and attendance and her efforts making a position difference in the Council’s productivity.</li> <li>• C. Dang shared that this Council will leave a legacy and will improve access to care. She thanked Council members for informing the work she does.</li> </ul>	For information only.		
XII. Meeting Evaluation / Future Agenda Items	<p>R. Ries encouraged members to share their feedback about how today’s Council meeting went either by sharing them verbally or typing their feedback in the chat.</p> <ul style="list-style-type: none"> <li>• R. Ries thanked Council members for their attention during the review of the Strategic Plan Focus Areas and the review of the Council’s bylaws. It was a lot of information to review and to make recommendations for edits.</li> <li>• R. Reyno Yeomans stated she feels the Council is headed in the right direction. She thanked Council members for their work.</li> </ul> <p>The next Council meeting is scheduled for July 13, 2021 from 9:00 a.m. to</p>	For information only.		

	11:30 a.m. via Zoom.			
VI. Adjournment	The meeting was adjourned at 11:58 a.m.	For information only.		
Electronic Mail Outs	<p>The following handouts were e-mailed to SCMH members and individuals on the SCMH e-mail distribution list:</p> <p>E-mail (1 of 2) with handouts (total of 7 handouts)</p> <ol style="list-style-type: none"> <li>1. June 2021 Meeting – Agenda</li> <li>2. May 2021 Meeting – Draft Minutes</li> <li>3. June 2021 Meeting – FY21 Attendance Log</li> <li>4. June 2021 Meeting – Draft Thank You Letter, AMHD</li> <li>5. June 2021 Meeting – Old Business Retreat (Part II), Post-Retreat Facilitator Summary</li> <li>6. June 2021 Meeting – Old Business Retreat (Part II), Strategic Plan: Changes Noted from 3/9/21 Meeting</li> <li>7. June 2021 Meeting – New Business SAMHSA MHBG Monitoring Request for SCMH Executive Meeting</li> </ol> <p>E-mail (2 of 2) with handouts (total of 8 handouts)</p> <ol style="list-style-type: none"> <li>8. June 2021 Meeting – New Business Draft Council Membership Recruitment Letter, Judiciary</li> <li>9. June 2021 Meeting – New Business Draft Council Membership Recruitment Letter, DHS MedQUEST Division</li> <li>10. June 2021 Meeting – New Business Draft Council Membership Recruitment Letter, HACDACS</li> <li>11. June 2021 Meeting – New Business SCMH Bylaws</li> <li>12. June 2021 Meeting – PIG Reports, WSA-PIG Meeting Notes, 5/28/21</li> <li>13. June 2021 Meeting – PIG Reports, LEG-PIG Draft Participation Guidelines for Council Legislative Activities</li> <li>14. May 2021 Meeting – Final Thank You Letter, Ho‘ōla Nā Pua</li> <li>15. May 2021 Meeting – Final Thank You Letter, The Clarity Project</li> </ol>	For information only.		